



## LAWRENCE METROPOLITAN E-COMMUNITY LOAN APPLICATION

### APPLICANT INFORMATION (Please Print)

Business Name: \_\_\_\_\_

Primary Contact Name/Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Main Phone: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Primary Owner Gender: M | F Race: \_\_\_\_\_

Veteran Status:  Active  Retired  Disabled  N/A

Total Project Cost: \_\_\_\_\_ E-Comm Funds Requested: \_\_\_\_\_

Funds used for:  Bus. Purchase  Start-Up  Expansion  
 Equipment  Inventory  Staff  Other: \_\_\_\_\_

### PLEASE INCLUDE WITH YOUR APPLICATION:

- Owner Résumé
- Business Plan, with
  - Exec. Summary
  - Bus. Description
  - Products/Services
  - Project Description
  - Project Financing
- Proof of traditional lending support
- Signed Marketing Release
- Any relevant supplemental materials desired

### COMPANY SNAPSHOT

Type of Business (restaurant, retail, office, manufacturer, etc.): \_\_\_\_\_

Legal Structure:  Sole Prop  LLC  S-Corp  C-Corp  B-Corp  Other: \_\_\_\_\_

Month/Year Bus. Established: \_\_\_\_\_ Current Full-Time Employees: \_\_\_\_\_ Current Part-Time: \_\_\_\_\_

Full-Time jobs to be created with project: \_\_\_\_\_ Part-Time jobs to be created with project: \_\_\_\_\_

If the business reported sales last year-end, please provide actual year end. If business is new, please provide projected sales for the upcoming year-end:

Annual Revenue: \_\_\_\_\_ Actual/Projected (circle one) Corresponding Year: \_\_\_\_\_

Annual Net Income/(Loss): \_\_\_\_\_ Actual/Projected (circle one) Corresponding Year: \_\_\_\_\_



Entrepreneurship  
Community  
Partnership

Please give a brief description of the business' primary operations, including mission, products, staffing, etc. (detailed information should be made available in the business plan to accompany this application).

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Please provide a brief summary of your project and why E-Comm funding should be used to support it (a detailed description should be provided in the business plan to accompany this application).

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Briefly describe any impacts/benefits your project may realize for the overall community (job creation, unique services, quality of life, economic impact, etc.).

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Does the entrepreneur or business have a tax liability in arrears with the Kansas Department of Revenue or the IRS? If yes, please explain.

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Has the business, or any principals of the business, been involved in bankruptcy or insolvency proceedings? If yes, please give date and explanation.

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**LEVERAGED CAPITAL**

E-Comm funds are meant to bridge a gap between funds available through traditional lending means (bank/credit union) and total project needs. Please list all sources of funding used to support this project and a detailed description of how funding will be utilized (a detailed description should be made available in the business plan to accompany this application).

Total Amount of Bank Loan(s): \_\_\_\_\_ Amount of Down Payment to Secure Loan(s): \_\_\_\_\_

Owner Investment Other Than Down Payment (equipment, real estate, upgrades, etc.): \_\_\_\_\_

Please list all loans separately and include name of financial institution, length of loan and interest rate for each:

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